



Instructions to the Marker of this induction questionnaire

1. Mark the questionnaire according to the answers provided. Markers may accept equivalent phrasing, as long as locations are clear.
2. Provide feedback to the student where their answers are not aligned and schedule a time to re-visit those areas of uncertainty with the student.
3. Any queries, please contact the Training Department (your lecturers)

i	List the compulsory PPE that must be worn at all times while working in the laboratory.	Minimum (all 3): Lab coat, safety glasses, enclosed and liquid resistant footwear (or equivalent phrasing) *may also list long pants*
ii	What does the signage in the laboratory say about food and drinks in the laboratory?	Not permitted, No food or drinks in laboratory areas at all (including chewing gum)
iii	Where can you locate the storage location for emergency PPE equipment (such as the face shields, chemical-proof gloves and aprons)?	Outside room A314, in labelled cupboard underneath the SDS files.
iv	What two types of fire extinguishers are present in the laboratory, and what types of fire are they best used for?	DCP – electrical fires, wood, paper, plastics, flammable liquids and gases CO2 – electrical, limited wood, paper and plastics, limited flammable liquids
v	List two locations for fire hoses	Outside the lab A310 near stairwell Main lab entry outside A322 Main entry into A338 (outside the lab) OR see Emergency Diagram
vi	Where is the chemical spill treatment kit located? (room number)	On the bench outside room A316
vii	Where is the safety eyewash/shower located, and what colour/s is the signage?	Safety shower: In the centre of the lab hallway / outside the A316. Green and white signage. Eye wash: Various (denoted by green and white signage on floor – see Emergency Diagram)
viii	How can you check to see if the safety shower has been tested and is working? What information is recorded?	Handwritten dates on a safety shower sign shows when the safety shower was tested and confirmed as working.
ix	What does SDS stand for, and where can you access filed hard copies, if required?	Safety data sheet, Hard copies are outside the tech office, room A314
x	Where are the emergency exits located (according to the evacuation diagrams)?	Outside lab area: either side of A332, A310, extreme west end of A block
xi	In the case of an evacuation from the laboratory, where is the muster point?	Evacuation diagram states Royal Street, OR muster point signage in grassy area behind D block.



xii	Where is the first aid kit located in the laboratory?	Next to the SDS files Outside the tech office. When a minor accident has occurred / a minor injury needs to be addressed.
xiii	What two types of cutoff switches are located in every lab room where there is a fume cupboard?	Electrical and emergency ventilation
xiv	Identify at least 2 “restricted” areas in the laboratory	Lab tech offices A313 & A314 Chemical storage rooms A320 A336 (or consumables storeroom)
xv	What are other sources of information on NM TAFE health and safety issues?	NMTAFE website, i.e. https://www.northmetrotafe.wa.edu.au/safety-health-and-security NMTAFE student handbook NMTAFE library